

Venture Center

CSIR-NCL Innovation Park, Pune

Pre-Bid Meeting Clarifications

Request for Proposal (RFP) for Operation and Management of the Innovation Café

Tender Reference No.: EDC/Admin/2026-27/005

Date of Issue: 17 July 2026

Date of Pre-Bid Meeting: 23 July 2026, 11 AM at Venture Center

1. Background

A pre-bid meeting for the above-mentioned RFP was held on **Thursday, 23 July 2026** at Venture Center to provide prospective Service Providers an opportunity to seek clarifications regarding the tender document.

The following clarifications are issued based on the discussions held during the meeting and shall form an integral part of the RFP. Except as modified herein, all other terms and conditions of the RFP shall remain unchanged.

Clarifications:

Sr No	RFP Clause / Section	Query Raised	Clarification made by Venture Center
1	Clause 5.4 – Earnest Money Deposit Clause 6 – Earnest Money Deposit Clause 11.3 – Earnest Money Deposit Clause 14.4 – Earnest Money Deposit	Do the potential bidders have to deposit Earnest Money Deposit (EMD) at the time of submission of bid? Can the EMD be renamed as security deposit for better understanding?	There will be only Security Deposit that shall be required only from the successful Service Provider and shall be deposited prior to execution of the Agreement and commencement of services.
2	Appendix A – List of infrastructure provided by Venture Center	Can the list of equipments/instruments that will be provided by Venture Center be shared with us?	Yes. It is attached in Annexure 1 to this document
3	Clause 7.1 General The selected Service Provider shall be responsible for the complete operation, management	Can the list of items that will be within the scope of maintenance with Venture Center and the selected Service Provider	Yes. It is attached in Annexure 1 to this document

	and maintenance of the Innovation Café located within Venture Center.	be shared?	
4	Clause 5.5 Contract period	Can the contract period for the operation and management of the Innovation Café be extended from 1 year to 3 years?	This clause stands revised. The contract shall remain valid for a period of three (3) years from the date of commencement of operations.
5	Clause 11.10 Utilities The terms governing the use of utilities, including any applicable limits, cost-sharing arrangements or reimbursement mechanisms, shall be specified in the Contract. The Service Provider shall ensure judicious use of utilities and shall take all reasonable measures to prevent wastage.		This clause stands revised. The Service Provider shall be responsible for payment of electricity charges at the rate of ₹20 per unit based on actual consumption, as determined by the electricity meter installed for the café or any other mutually agreed method of measurement. Water required for routine operations shall be provided by Venture Center at no additional charge. The Service Provider shall ensure judicious use of electricity and water and shall take all reasonable measures to prevent wastage.
6		MSMEs with Udyam Registration not required to deposit EMD as per tender or GEM	A. There is no EMD for this tender B. We are not required to follow any GEM requirements for issuing tenders
7	Clause 4-RFP Schedule Extension of contract commencement	There is very less time between the date of award and commencement of the services. Can the date be extended?	No. There will be no change in the dates disclosed and published in the tender.

Annexure 1: List of equipment with the scope of maintenance

Annexure 2: List of attendees for the pre-bid meeting on 23 July 2026

Annexure 1: List of equipment with the scope of maintenance

Sr No	Item	Qty	Scope of maintenance	
			With Vendor	With Venture Center
1	Water Filter	1	NA	Yes
2	Microwave	1	NA	Yes
3	Godrej Fridge	1	NA	Yes
4	Buffet Table	2	Yes	NA
5	Bain Marie	1	Yes	NA
6	Buffet Counter	1	Yes	NA
7	Dosa Bhatti	1	Yes	NA
8	Kitchen Platform	7	Yes	NA
9	Dosa Tawa Burner	1	Yes	NA
10	Regular Gas Burner	1	Yes	NA
11	Store Cupboards	4	Yes	NA
12	Kitchen Cupboards	1	Yes	NA
13	Sound System	1	NA	Yes
14	Speakers	6	NA	Yes
15	VOIP Phone	1	NA	Yes
16	Yellow Tables	16	NA	Yes
17	White tables	7	NA	Yes
18	Wooden table	1	NA	Yes
19	Aluminium Tables	8	NA	Yes
20	Chairs	101	NA	Yes
21	Monitor Screen	1	NA	Yes
22	Clock	1	NA	Yes

Sr No	Item	Qty	Scope of maintenance	
			With Vendor	With Venture Center
23	Solar Steam generator	1	NA	Yes
24	52 W Tubelights	8	NA	Yes
25	22 W Tubelights	30	NA	Yes
26	Ceiling fans	13	NA	Yes
27	Mosquito Repeller	1	NA	Yes
28	Oven Table	1	NA	Yes
29	Newspaper Stand	1	NA	Yes
30	Cashier Table	1	Yes	NA
31	Cashier Chair	1	Yes	NA
32	Wifi Indoor Router Device	1	NA	Yes
33	Notice Board Wall Mounted	2	NA	Yes
34	Notice Board Stand	2	NA	Yes
35	Kitchen basin	4	Yes	NA
36	Thermos	2	Yes	NA

Annexure II: List of attendees for the pre-bid meeting on 23 June 2026

Sr No	Name of agency	Name of representative
1	Better Cater	Abhijeet
2	Maheshwaram Bites	Monash Poman
3	Afoozo Private Limited	Feroz Khan
4	Alppha Foods	Pratik Tailor
5	SGS Foods	Mahesh Telkar
6	SGS Foods	Gurumukh Singh
7	SGS Foods	Sunit Raut
8	Royal Hospitality Services	Pradip Bangarge
9	Venture Center	Manisha Premnath
10	Venture Center	Kishor Deshpande
11	Venture Center	Neha Jacob