



Job Details for the role of Intellectual Property Services Professional

Job Location:	Pune
About the Company	<p>Venture Center is a national award-winning technology business incubator. We focus on building startups that use science and technology to deliver products and services which have a considerable socio-economic impact on society. Join us if you are curious, entrepreneurial and want to make an impact.</p> <p>Venture Center is the trademark of Entrepreneurship Development Center, a not for profit incubator, based in Pune. For more information, go to http://www.venturecenter.co.in</p>
Job Description	
<ul style="list-style-type: none"> • Attending Inventor Meetings/Ideation Sessions • Contribute to Patent Drafting and Prosecution • Contribute to IP analytics, opinions and assessments • Contribute to IP awareness and training sessions • Work proactively with the IP team to identify patentable inventions and technologies. Contribute to business development efforts by identifying potential clients, partners, and opportunities for expanding IP services. • Conducting internal presentations on case laws and patent drafting and prosecution skills improvement strategies thereof. Willingness to mentor younger team members. 	
Candidate Profile	
<ul style="list-style-type: none"> • Foundational degree in engineering - B.E/B.Tech/M.E/M.Tech • Registered Patent agents will be given a preference. Being a trademark agent will be an added advantage • Experience of 1-5 years. • Preference will be given to candidates with formal training in IP/ Patents either via academic programs or work experience. • Excellent Verbal, Written and Interpersonal Skills are a must. • Experience in client management would be a plus. 	
Employment Status	Full Time work from office



General requirements and expectations from Venture Center employees:

- Venture Center is a non-profit organization with aims to benefit society by promoting entrepreneurs and start-ups. Thus, Venture Center seeks employees and consultants who have a strong interest and passion in seeing technology innovators, entrepreneurs and start-ups succeed, and have a strong "service" ethos.
- A strong feature of Venture Center jobs is the rich learning environment and opportunity provided to employees to experiment, take initiative and be creative. The work of most employees has visible impact which can be satisfying. All employees benefit from access to high quality facilities and work environments. Compensation packages can be flexible but are often conservative due to Venture Center's non-profit status.
- General requirements include: a) strong ethical standards and work ethics, b) comfort with computers, computer applications and internet, c) strong communication skills – spoken and written.
- Venture Center's working hours are 9 AM – 6.00 PM (Monday to Saturday) and are designed to keep operations of Venture Center convenient for the start-ups, entrepreneurs, inventors and others that the organization serves. Managers in certain functions are provided the opportunity to avail of flexible hours. All jobs are located at Pune, Maharashtra, India.