

21<sup>st</sup> July 2020

To,  
Senior Superintendent of post offices  
Pune City, West division  
Lokmanyagar, Pune - 411030

Subject: Regarding handover of MH12 N95 masks

Dear Sir,

We hereby handover 1000 units of MH12 N95 masks for your use during the current COVID 19 situation.

We wish to put on record that this batch of Face Shields are manufactured using the generous donations received towards **Venture Center's war against COVID 19 projects**. The design and manufacturing of these masks is made possible by the enthusiasm of entrepreneurs and team members associated with Venture Center.

We would appreciate your feedback and if you get a chance, a photograph of your team members wearing the mask

Best wishes,

*Manisha*

Manisha Premnath  
COO & GM, Venture Center

*Recd on 21/7/20*  
*Sh*  
*S.K. Kulkarni*