

**FACT SHEET/ TERMS AND CONDITIONS: Usage of Shared labs & Analytical equipment after official working hours**

(Revised: 7 February 2020)

**FEATURES**

- Access till 9 pm for use by Venture Center lab users
- Access to ([Instrument list](#)) in
  - Biology & Health Sciences labs
  - Chemistry lab
  - Tinkering lab in Protoshop
  - Prayashala in Protoshop
- Access to Analytical equipment
  - GC
  - HPLC

**ELIGIBILITY**

- Users availing Lab services / Analytical services of Venture Center at the time of application.
- The management of Venture Center shall exercise judgment in making available the shared lab equipments to applicant.

**TERMS**

- **PAYMENT TERMS**
  - Reservation and bookings shall be strictly against payment of full amount applicable.
  - Payment is acceptable by DD or cheque payable in Pune or at Par or could be deposited directly into the Venture Center's bank account.
  - Booking once made shall not be transferrable or payment made thereof shall be non-refundable.
- **USAGE TERMS**
  - User shall fill in separate application form (Application for lab services / Analytical services) for after official working hours usage of equipments stating clearly the names of equipments to be used and duration of use.
  - The application shall be submitted at least one day prior to planned usage.
  - Users must follow the standard operating procedures (SOPs) and EHS guidelines laid down by Venture Center. Violation of these guidelines will result in immediate termination of services by Venture Center.
  - At least 2 users should be present in the lab block at all times during the usage.
  - Log book entry for all the equipments used shall be made legitimately.
  - User shall not (intentionally or otherwise) do anything to suggest that the Venture Center or NCL as being party to the activities planned at Venture center lab.
  - Venture Center Staff will not be available after official working hours of Venture center.
  - After use the keys for the lab shall be handed over by the user to the lab security person.
  - User shall ensure that the lab including the Instruments and all the surrounding area shall be used properly and not damaged in any way, the area is left clean and equipments are shut down properly at the time of locking the room and handing over the key back to the lab security.
  - Any damage to the property, equipment and accessories in the lab shall be made up as per the prevailing costs without *demur* by the user.

- Venture Center shall maintain records of lab and Instrument Usage for each User. These will be made available to the User prior to billing. User agrees that in case of any dispute, Venture Center's assessment of the duration of Instrument Usage will be considered final and the same shall be used for billing purposes.
- Venture Center reserves the right to deny use of its services at its sole discretion, without providing any reason whatsoever. In case of scheduling conflicts, Venture Center will be the sole and final authority on the rental schedule of the Hot Labs.
- All Users must pass the EHS & safety test conducted by Venture Center before they can avail of the Hot Labs / Analytical services. Venture Center staff will also approve the SOP and experiment plans of the User before they avail of the service.
- Venture Center does not guarantee continuous and proper functioning of the equipment in the labs. In case of equipment failure, Venture Center will attempt to repair or replace the equipment within an appropriate time period. Any liability incurred by Venture Center will be limited to a part of the advance payment made by the User that remains un-utilized due to equipment failure. This will be calculated on a pro-rated basis.
- User must vacate all areas in labs and clean up all the working spaces at the end of the work to the satisfaction of Venture Center staff. Venture Center will conduct checks on the labs equipment to ensure that there was no damage inflicted by the User.
- All consumables, supplies, glassware, etc. will be brought by Users at their own expense; Venture Center will not be responsible for the provision of the same.

• PRICING

Access to ( <a href="#">Instrument list</a> ) in Biology & Health Sciences labs Chemistry lab Tinkering lab in Protoshop Prayashala in Protoshop	Rs 750 per person per half day
GC	Rs 1500 per person per half day
HPLC	Rs 1500 per person per half day

Note: 1) Service tax and other taxes applicable at the prevailing rate shall in addition to the above.2) Price includes all basic utilities-power, internet, water etc.3) Special needs regarding EHS, waste disposal and utilities charged extra.

For standard discounts, please visit <http://www.venturecenter.co.in/discounts.php>

It is hereby declared that the undersigned has read and understood the terms and conditions of usage of shared lab equipments after official working hours and accepts the same.

For and on Behalf of  
(Name of the Company)

(Name of the authorized signatory)  
Designation