

**FACT SHEET/ TERMS AND CONDITIONS: Flexi Access Package (Launched on: 1st August 2017)****FEATURES**

- Flexible transit/shared office room for visiting team members in Flexi Room in 600 NIP Roof Top
- Valid ID-cards for temporary and limited access to dedicated laboratory spaces.
- Back-up power for lighting and power points.
- Shared large desk with chairs. Only laptops will be allowed.
- Provided with adequate ventilation and lighting.
- Free wireless internet connectivity through a leased line of Venture Center.
- NCL Innovation Park's serene and elegant environment. Free Parking.
- Basic Utilities including electricity and water are included in Price.
- Limited privacy since it is a shared space
- Flexi room is a non-AC facility

ELIGIBILITY

- The Flexi room shall be available for carrying out office work related to science, technology, entrepreneurship, business/venture development, education and some related activities.
- The management of the Venture Center shall exercise judgment in making available the desks to applicant to ensure that activities held at the desk area shall be in tuned with intellectual environment and brand equity of the NCL Innovation Park.
- Preference will be given to start-ups operating in the following domains: Health care, medical biotechnology, biomed devices, diagnostics etc, agro/food/animal biotechnology, industrial biotech and biomass value addition etc
- Preference will be given to BIRAC's BIG grantees during the duration of their funding by BIRAC.
- Only temporary visitors (often the Project Leader or CEO) of the resident incubatee companies who do not need permanent seats in dedicated lab space or office space due to their need of only occasional visits, are allowed to avail this service. These visits may be required to conduct discussions/meetings/supervision of the scientific work carried out by the other employees of the company who are lab/office residents in Venture Center.
- Flexi Access package users will only have limited access to the labs and within limits imposed by safety rules.
- Flexi Access cannot be used by users who spend more than 16 man hours a week
- The incubation managers reserve the right to decide on appropriate use of this package

TERMS

- **PAYMENT TERMS**
 - Minimum duration of reservation is 3 months
 - Reservation and booking of the desks shall be strictly against full payment in advance.
 - Payment is acceptable by DD or cheque payable in Pune or at Par or could be deposited directly into the Venture Center's bank account.
 - Booking once made shall be transferrable or payment made thereof shall be non-refundable.
 - Service tax and other taxes applicable at the prevailing rate shall in addition to the above

- **USAGE TERMS**
 - Shared storage or lockers will be available.
 - The keys to desks and storage spaces should be handed over back on the last day of the booking to the authorized representative of Venture Center.

- **OTHER TERMS**
 - User shall not (intentionally or otherwise) do anything to suggest that the Venture Center or NCL as being party to the activities planned at the Flexi Room.
 - User shall ensure that the furniture and fittings in the Flexi room are used properly and not damaged in any way and that the area is left clean at the time of handing over back to the authorized representative of Venture Center.
 - Any damage to the property in are shall be made up as per the prevailing costs without *demur* by the user.

PRICING

Room Space	Price/month	Max. Persons/company	Notice vacation	of	Air-conditioning
Flexi Access Room	Rs 2,100	1	30 days		No

Additional Benefits

- Complimentary browsing and reading membership at VC library during the period of stay.

For standard discounts, please visit <http://www.venturecenter.co.in/discounts.php>

Access to meeting rooms for Flexi access service subscribers:

- All Flexi access service subscribers have free access to at least one meeting room out of all the meeting rooms mentioned below on first-come-first-serve booking basis:
 - a. Access to Lab Meeting Room at 400 NIP (6 seater, AC)
 - b. Access to IPFACE Meeting Room at 750 NIP (5 seater, AC)
 - c. Access to Brainstorming Room at 300 NIP (6 seater, non-AC)
 - d. Access to Garden Meeting Room at 600 NIP (10 seater, non-AC)
- Furthermore, Flexi access service subscribers can book other meeting rooms on a need basis against discounts:
 - a. Board Room at 200 NIP
 - b. Conference Room at 900 NIP